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भारतीय कृषी अनुसंधान परिषद का अनुसंधान समूह, गोवा

एला, ओल्ड - गोवा ४०३ ४०२

ICAR RESEARCH COMPLEX FOR GOA

(Indian Council Of Agricultural Research)

ELA, OLD GOA - 403 402.

F.No.4(82)/89-SC/Estt

Date:7-02-2008

To,

All the Directors/Project Directors of ICAR Institutes/NRC/Project Directorates.

Sub: Filling up of one vacant post of UPPER DIVISION CLERK (Unreserved) on Transfer on permanent absorption basis at ICAR Research Complex for Goa, Ela, Old Goa 403 402

Sir,

In continuation to this office letter of even no. dated 5-7-2007, 9-8-2007, 27-10-2007 & 7-12-2007, the last date for receipt of the applications for filling up the post of Upper Division Clerk by transfer on permanent absorption basis has been extended up to **7-4-2008**.

The terms and condition of recruitment are detailed below:

Sl.No.	Name of the post	No. of post	Scale of pay	Eligibility
1	UPPER DIVISION CLERK (unreserved)	One	Rs.4000-100-6000	Persons holding analogous post (working as UDC) in similar capacity at ICAR Headquarters/Project Directorate/NRC/ZCUs. Etc.

It is requested that the vacancy may kindly be circulated among the eligible candidates and the names of suitable and desirous candidates who fulfil the requirements may be forwarded in the proforma given overleaf along with their up-to-date CR dossiers of last five years on or before 7-4-2008. applications of only such candidates who can be relieved immediately in the event of their selection for appointment at ICAR Research Complex for Goa may kindly be forwarded.

A certificate to the effect that no disciplinary/vigilance case is pending or being contemplated against the candidate(s) may also be sent. Incomplete application and those received after the prescribed date or without CR dossiers and certificate as desired above will not be entertained.

ASST. ADMN. OFFICER (ESTT)

Copy to:

1. The Dy.Secretary (Admn.), ICAR Krishi Bhavan, New Delhi 110 014
2. The Under Secretary (NRM), ICAR Krishi Anusandhan Bhavan -II, Pusa, New Delhi -12
3. ARIS Cell, ICAR Research Complex for Goa
4. Notice Board -do-

PROFORMA

- 1) Name of the Candidate (In Block letters) :
- 2) Name of the Institute where the Candidate is Working now :
- 3) Postal address :
- 4) Post held at present indicating whether on Temporary/permanent basis :
- 5) Date of Birth :
- 6) Educational Qualification giving details of Examinations passed from Matriculation Onwards :
- 7) Details of Technical/other qualifications :
- 8) Whether belongs to SC/ST/OBC, If so Indicate the same. :
- 9) Service Details :

Name of the Institute	Post Held	Scale of pay	Period		Nature of duties performed

- 10) Date of appointment to the present post with :

I do hereby declare and certify that the information furnished above are correct and true to the best of my knowledge and belief.

Signature of the Candidate.
Certificate to be furnished by Head of Department/Officer

Certify that the information furnished by the Candidate has been verified from the office/service records and found correct.

Signature with stamp