

ICAR RESEARCH COMPLEX FOR GOA

(Indian Council of Agricultural Research)

ELA, OLD GOA 403 402, GOA

F.No. 4(96)/92/Estt

Date: 26-9-2009

NOTIFICATION

Applications are invited for filling up the following post at ICAR Research Complex for Goa, Ela, Old Goa, under the administrative control of Indian Council of Agricultural Research:

Name of the post	ASSISTANT FINANCE & ACCOUNTS OFFICER
No. of post	One (unreserved)
Pay Scale	PB-2 Rs.9300-34800/- + Grade Pay Rs.4600/-
Educational and other Qualification required for the post.	Post-Graduate in any one of the following disciplines with first division (60%) in aggregate from a recognized university: a) Commerce b) Mathematics c) Statistics d) Economics e) Computer Science f) Operational Research g) Finance/Financial Management and Accountancy
Desirable	1. Experience of Finance & Accounts work in Central or State Government Deptt/Autonomous Bodies/Public Sector Undertakings. 2. MBA Degree and Knowledge of Computerized Accounting.
Age	21-30 years (the upper age is relaxable for SC/ST/OBC as per the Government of India rules. The upper age is also relaxable upto 45 years in the case of serving regular employees of ICAR in the administrative (ministerial) category.

General Instructions for candidates.

1. The prescribed qualifications are minimum. Where the number of applications received in response to advertisement is large the Institute will restrict the number of candidates for as per norms. The Director, ICAR Research Complex for Goa reserves the right to fix the criteria for calling the candidates for interview on the basis of qualifications, experience etc.
2. The post is Non-Government under the Indian Council of Agricultural Research which will be governed by New Pension Scheme introduced by Govt. of India w.e.f 01-01-2004 mutatis mutandis as amended or modified from time to time.
3. The post is purely temporary but likely to continue.
4. Applications should be submitted in the proforma appended strictly type-written accompanied by a latest passport size photograph.
5. Crucial date for determining the age limit of candidates for the post will be the closing date of receipt of application.
6. No TA/DA is admissible for attending interview. However, SC/ST candidates will be paid IInd class Train/Bus fare by the shortest route, as per rules.
7. No correspondence will be entertained from the candidates for selection/test/interview/appointment. Canvassing in any form will be treated as disqualification.
8. The eligible candidates may send their bio-data in the format given below along with attested copies of Mark sheets, birth certificate, cast certificates, experience certificate, if any etc.
9. The application in the prescribed format should reach the Director, ICAR Research Complex for Goa, Ela, Old Goa 403 402, on or before **31-10-2009**.
10. Application received after the due date for any reason including postal delays will not be entertained.

ASST. ADMN. OFFICER (ESTT)

APPLICATION FORMAT

1. Application for the post of	
2. Name of Candidate (in Block Letters)	
3. Full Postal Address	
4. Date of Birth/Age	
5. Qualification (Academic & Technical)	
6. Whether belongs to SC/ST/OBC	
7. Name of the Employment Exchange with Registration Number and Date.	
8. Languages known	
9. Experience if any	
10. Nationality	
11. Any other information	
<p>12. Declaration :</p> <p>I hereby declare that the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that incase any of the particulars furnished by me are found to be false or incorrect at any stage, my application/candidature is liable to be summarily rejected and my services is liable to be terminated.</p> <p>I also declared that (I) I have never been punished or debarred from Govt. (Central/State), Autonomous Organizations and ICAR service (II) I have not been convicted by a court of law for any offence. In the event of any information being found false or incorrect or ineligibility being detected any time before or after the interview, action may be taken against me, and I shall be bound by the decision of the Employers.</p> <p>Place: _____ Date: _____</p> <p style="text-align: right;">Signature of the Candidate.</p>	